

**North Eastern California Association of School Psychologists**  
**Board Meeting (virtual)**  
**September 22, 2021**  
**4 pm.**

I. The meeting was called to order at 4:03 pm with the following individuals present:

- Michele Custer – NECASP President-Elect.
- Brooke Maston – NECASP President
- Stephanie Hewitt – NECASP Treasurer
- Shietel Chhana – NECASP Membership and Hospitality Chair
- Lidiya Badalyan – NECASP Newsletter and Public Relations Chair
- Natalie Cyhanenko – NECASP Co-Webmaster
- Barbara Lewis Mill – NECASP Secretary

II. Approval of Minutes/Agenda

- A. Approval of August 26, 2021 Meeting Minutes
  1. Michele moved that the minutes be approved
  2. Motion was seconded by Stephanie
  3. The motion carried
- B. Approval of September 22, 2021 Agenda
  1. Brooke moved that the agenda be approved
  2. The motion was seconded by Stephanie
  3. The motion carried

III. President's Items

- A Update on NECASP Bank Account: As NECASP Treasurer, Stephanie has been added to the Bank account
- B Trainings
  1. NECASP will be sending out reminders regarding upcoming workshops and trainings
  2. Board members cannot "benefit" from being from being on the board, so board members will be required to pay to attend
  3. Workshop facilitator may be the only exception

IV. Treasurer's Report:

- A Financial Report – preliminary
  1. Beginning Account balance: \$4283.01
  2. \$ 885.00 is being held by CASP
  4. Pending: \$750 to Jenny and \$ 74.82 to Shietel
  5. Final Balance \$4295
- B. Invoices are being provided for Presenters
- C. Thank you notes for Presenters will be coming soon.

## V. Committee Reports

### A. Workshops:

1. We don't have a huge number of registrations for upcoming workshops:  
Jennifer N.: 7  
Matt R.: 4  
Will need the final list from Josh at CASP
2. We will be extending our trainings to EGRASP members and members of other affiliates.
3. There is a concern that emails may be going to junk mail files or SPAM
4. Will check on availability of recorded workshops for future viewing.

### B Membership: We currently have 31 members

### C. Events/Social:

1. Social event was small, but everyone enjoyed the opportunity to relax and unwind.
2. Future Socials: Considering a virtual event; Lidiya will come up with a creative idea
3. Sheitel will look at dates and let us know.
4. Outreach: Looking at creative ways to do outreach

### D. Media/Website

1. Additional changes or additions: Natalie will serve as Co-Webmaster
2. Website special interest groups have been added under Resources for Members:

- Social Emotional Learning
- Preschool
- Autism
- Wildfire Trauma Resources

- 3 Idea: Establish a message board to ask questions, seek resources, connect with an "expert"

- 4 Shietel will contact new members to see if they would be interested in helping

### E. Graduate Student Relations: Outreach in progress

## VI. Unfinished Business

- A. Membership & Hospitality Chair position now is now an elected member of the board. Barbara will reach out to Melanee at CASP regarding process for updating bylaws

- B. Board plus additional members will be called the "Affiliate Leadership Team"

## VII. New Business

- A. Wild Apricot: Reviewed subscription cost. Will defer discussion regarding updating WA subscription to allow for more contacts to a later meeting.

- a. Recommend that list be limited to members, not just contacts
- b. Price increase at 110-500 contacts

## VII. Future Agenda Items:

- A. Virtual Social – Late October
- B. Case Collaboration Meeting – November

VIII. Next Board Meeting: Thursday, November 18 at 4pm (virtual)

VIII. Meeting adjourned at 5:00 pm.

Respectfully Submitted:

Barbara Lewis Mill  
NECASP Secretary